



MINUTES
REGULAR MEETING
MONDAY, MAY 15, 2023 6:00 PM
CARENCRO CITY HALL
210 E. ST. PETER ST.
CARENCRO, LOUISIANA

Mayor Charlotte Clavier called the meeting to order at 6:00 p.m. Councilmember Taylor James led the Pledge of Allegiance.

Attendance: Councilmembers: Antoine Babineaux, Danielle Capritto, Taylor James, and Alfred Sinegal

Absent: Jordan Arceneaux

ANNOUNCEMENTS:

Mayor Clavier informed the council and public that the millage rate ordinance will be introduced at tonight's meeting and will be up for final adoption at the June 20, 2023 council meeting. (The rate is the same as last year at 4.66).

Mayor Clavier announced that May is Military Appreciation month which was recognized in the U.S. Senate in 1999 reminding Americans to celebrate this patriotic month that pays tribute to those who have sacrificed so much for our freedom.

Guests: Tommy Thibodeaux- Pelican Waste

PROCLAMATION:

A proclamation honoring Carencro Police Department Officers for graduating from the St. Martin Parish Sheriff's Office Academy.

Councilmember Danielle Capritto read the proclamation honoring the three officers which are: Adam Williams, Brandon Poirier and Justin Thibodeaux. The council and public congratulated these outstanding officers on their achievements and look forward to seeing them thrive in their roles.

Police Chief David Anderson called upon Officer Brandon Poirier and Deputy Zach Bellard to come forward. Chief Anderson presented Deputy Bellard with a plaque for saving Officer Poirier's life while in the academy from a choking incident. The council and public applauded Deputy Bellard for his heroic actions!

Police Chief David Anderson also announced that May is Police Memorial Month. Please keep all our first responders and their families in your prayers.

A proclamation honoring Carencro Heights School Student of the year nominees:

Councilmember Capritto read the proclamation honoring Carencro Heights Student of the year which are: Madeline Sonnier, Perla Delgado Rosales, Aletse Martinez, Jackson Doiron and Zoey Guidry. The council and public congratulated all these outstanding students on a great job!

A proclamation honoring Carencro Heights School Million Word Readers.

Councilmember James read the proclamation honoring Carencro Heights Million Word Readers which are: Jason Domingue, Alayna Thomas, Aviah Dauzart, Jaslyn Jones, Madeline Sonnier, Kasie Flores. The council and public congratulated all these outstanding students on a job well done!

A proclamation honoring Carencro Catholic Students of the Year for 5th and 8th grade.

Councilmember James read the proclamation honoring Carencro Catholic Students of the Year which are: Bailey McClelland and Karter Deculus. The council and public congratulated these outstanding students on a job well done.

Councilmember Sinegal motioned to adopt the minutes of the regular meeting of the Carencro City Council on April 17, 2023; seconded by Councilmember Babineaux; motion approved.

Councilmember Capritto made a motion to approve the financial reports; seconded by Councilmember Babineaux; motion approved.

Mayor Clavier asked for questions or comments from the council or the public regarding the department's monthly reports.

Park Commissioner Todd Oliver and Park Director Frank Whittenberg came forward to inform the council and public about the fire that took place on Sunday, May 14, 2023 in the concession stand area. Fire Chief David Mouton informed there is much damage and the second floor has caved in. The fire is under investigation and currently waiting on the insurance company.

UPDATES:

Fire Station on Gloria Switch- Architect Lynn Guidry was not present at tonight's meeting. Fire Chief David Mouton reported that the generator is scheduled for shipping on June 9, 2023. The punch list is being addressed but is not complete.

Police Station- Police Chief David Anderson reported that they will start pouring concrete at 2 a.m. Tuesday morning May 16, 2023 weather permitting.

Chief Administrator Officer Purvis Morrison called upon Mr. Troy Guidry, Regional Vice President with Acadian Ambulance. Mr. Guidry on behalf of Acadian Ambulance donated a defibrillator to the City of Carencro. Mr. Guidry informed that a class will be set up for training all employees at city hall on the procedures of the defibrillator. The mayor and council thanked Mr. Guidry and his staff for the donation.

RESOLUTIONS:

Resolution No. 2023-007: A resolution of the Carencro City Council approving the completion of the Louisiana Audit Compliance Questionnaire for the Year 2022 with the stated answers and authorizing forwarding of same to the city auditor.

Councilmember Babineaux made a motion to approve Resolution No. 2023-007; seconded by Councilmember James; motion approved.

Resolution No. 2023-008: A resolution of the Carencro City Council amending the 2022/2023 General Fund Budget by \$128,017.64 and Utility Fund Budget by \$67,462.22.

Councilmember Babineaux made a motion to approve Resolution No. 2023-008; seconded by Councilmember James; motion approved.

Resolution No. 2023-009: A resolution of the Carencro City Council Authorizing mayor Charlotte Clavier to enter into a contract agreement by and between Work Management Cloud Software/IWorQ and the City of Carencro for work orders management software.

Councilmember Sinegal made a motion to approve Resolution No. 2023-009; seconded by Councilmember Babineaux; motion approved.

Resolution No. 2023-010: A resolution of the Carencro City council to terminate lease-purchase agreement under favorable financial terms. (Gradall)

Councilmember Capritto made a motion to approve Resolution No. 2023-010; seconded by Councilmember Babineaux; motion approved.

INTRODUCTORY ORDINANCES:

Ordinance No. 2023-006: An ordinance of the Carencro City Council adopting a millage rate for the tax year of 2023 on all taxable property shown on the official assessment roll of the City of Carencro. (Same as last year at 4.660).

Councilmember Sinegal made a motion to introduce Ordinance No. 2023-006; seconded by Councilmember Capritto; motion approved.

PUBLIC HEARING:

FINAL ADOPTED ORDINANCES:

Ordinance No. 2023-003: An ordinance of the Carencro City Council to modify Chapter 46- Mobile Homes and Manufactured Homes Ordinances of the City of Carencro.

Councilmember Capritto added under 46-8, (e) Manufactured Home, #10- No person or other legal entity owning, leasing, or occupying real estate may subdivide contiguous real estate into lots or parcels to place or attempt to place mobile homes on each lot.

Councilmember Capritto made a motion to final adopt Ordinance No. 2023-003 to modify Chapter 46- Mobile Homes and Manufactured Homes Ordinances of the City of Carencro; seconded by Councilmember Sinegal; Nay vote by Councilmember James; motion approved.

Councilmember Sinegal made a motion to rescind the moratorium on mobile homes; seconded by Councilmember James; motion approved.

Ordinance No. 2023-004: An ordinance of the Carencro City Council to remove the word "City Manager" from certain ordinances of the City of Carencro.

Councilmember Babineaux made a motion to final adopt Ordinance No. 2023-004; seconded by Councilmember James; motion approved.

Ordinance No. 2023-005: An ordinance of the Carencro City Council to abandon a servitude on behalf of the City of Carencro on SP-449. (Cenac Commercial Park Property)

Councilmember Capritto made a motion to final adopt Ordinance No. 2023-005; seconded by Councilmember Babineaux; motion approved.

PUBLIC HEARING:

Final plat showing a subdivision into Lot 1-1, 1-2, & 1-3 of property belonging to Prime Energy Solutions LLC., plat review No. 2. "A commercial subdivision" located in Section 98, Township 8- south, Range 4- East: 3737/3735/3821 NE Evangeline Thruway City of Carencro Lafayette Parish, Louisiana.

Planning Administrator Assistant Tina Estilette gave a detailed overview of her report and recommendations as well as the conditions included in the City Engineers report/letter and recommended that the City of Carencro grant final plat review No. 2, contingent upon the developer satisfying the conditions listed in the City Engineers review.

Councilmember James made a motion to approve final plat review No. 2 belonging to Prime Energy Solutions LLC. based upon Planning Administrator's recommendations; seconded by Councilmember Capritto; motion approved.

Tractor Supply requesting a variance for a Prototypical "Brand Look" to its identity.

Councilmember Capritto made a motion to approve the variance for Tractor Supply Prototypical "Brand Look" seconded by Councilmember James; motion approved.

DISCUSSIONS:

Records Retention Schedule Approval.

Councilmember Babineaux made a motion to approve the Records Retention Schedule for the City of Carencro; seconded by Councilmember Sinegal; motion approved.

PUBLIC COMMENTS:

Councilmember Babineaux made a motion to adjourn; seconded by Councilmember Capritto; motion approved.

With no further comments the meeting adjourned at 6:39 p.m.

Respectfully submitted,

Lisa Meche
City Clerk- City of Carencro

Charlotte Clavier
Mayor – City of Carencro