



MINUTES
REGULAR MEETING
MONDAY DECEMBER 18, 2023 6:00 PM
CARENCRO CITY HALL
210 E. ST. PETER ST.
CARENCRO, LOUISIANA

Mayor Charlotte Clavier called the meeting to order at 6:00 p.m. Councilmember Taylor James led the Pledge of Allegiance.

Attendance: Councilmembers: Jordan Arceneaux, Antoine Babineaux, Taylor James, and Alfred Sinegal

Absent: Councilmember Danielle Capritto

ANNOUNCEMENTS:

Mayor Clavier wished everyone a Merry Christmas and a Happy New Year!
Mayor Clavier announced that Sr. Bingo will take place on Tuesday, December 19, 2023 at Carencro Community Center beginning at 1:00 pm.

GUESTS: Tommy Thibodeaux- Pelican Waste

PROCLAMATION:

A proclamation to recognize Carencro Middle School Student of the Year Bailey Babineaux.

Mayor Clavier called upon Councilmember Arceneaux to read the proclamation. The council and public congratulated Bailey on her outstanding accomplishments.

Councilmember Babineaux motioned to adopt the minutes of the regular meeting of the Carencro City Council on November 20, 2023; seconded by Councilmember Arceneaux; motion approved.

Councilmember Sinegal made a motion to approve the financial reports; seconded by Councilmember Arceneaux; motion approved.

Mayor Clavier asked for questions or comments from the council or the public regarding the department's monthly reports.

There were none.

UPDATES:

Fire Station on Gloria Switch- Architect Lynn Guidry updated the council and public stating that the fire station is 100% complete. The entire building has on one year warranty. The city has scheduled a one-year walk-through for February 26, 2024.

Police Station- The project is 73% complete. The installation of the masonry, stucco, interior load-bearing concrete block walls, the steel structure, the metal roof deck, the exterior sheathing, and waterproofing is complete. All concrete drives and parking and most of the sidewalks have been poured. The project is expected to be completed in March 2024.

Chief Administrator Officer Purvis Morrison gave an update on the Manola Sewer Plant as the current condition as being non-operational at this time. DEQ is aware of the situation and currently Post Road is treating the sludge.

RESOLUTIONS:

Resolution No. 2023-042: A resolution of the mayor and the City Council of Carencro, Louisiana authorizing the utilization of Housing Services by Housing Shield LLC and outlining the terms of collaboration.

Councilmember Babineaux made a motion to approve Resolution No. 2023-042; seconded by Councilmember James; motion approved.

Resolution No. 2023-043: A resolution of the Carencro City Council authorizing Mayor Clavier to submit a loan application form 100A through the Drinking Water Revolving Loan Fund Program for improvements to the City of Carencro Water System

Councilmember Arceneaux made a motion to approve Resolution No. 2023-043; seconded by Councilmember Babineaux; motion approved.

Resolution No. 2023-044: A resolution to not require property damage or collision insurance on city owned vehicles or equipment having a fair market value of less than twenty-five thousand dollars.

Councilmember Babineaux made a motion to approve Resolution No. 2023-044; seconded by Councilmember James; motion approved.

Resolution No. 2023-045: A resolution to purchase 9.418 acres on Guilbeau Road from Potier Development, LLC.

Councilmember Babineaux made a motion to approve Resolution No. 2023-045; seconded by Councilmember James; motion approved.

Resolution No: 2023-046: A resolution of the Carencro City Council authorizing Mayor Charlotte Clavier to enter into a contract agreement with NCMC, LLC on the H.013517 St. Peter & N. Church Street Sidewalks Project for the bid amount of \$2,653,000.30.

Councilmember Babineaux made a motion to approve Resolution No. 2023-046; seconded by Councilmember Sinegal; motion approved.

Resolution No. 2023-047: A resolution of the Carencro City Council amending the 2023/2024 capital outlay fund budget by \$325,000.00 for the NCMC, LLC. project H.013517 St. Peter and N. Church Street Sidewalks.

Councilmember Sinegal made a motion to approve Resolution No. 2023-047; seconded by Councilmember Arceneaux; motion approved.

INTRODUCTORY ORDINANCES:

Ordinance No. 2023-016: An ordinance of the Carencro City Council amending the Carencro Code of Ordinances Chapter 54-1 (Review Fees) with regard to performance land use regulations and overlay district regulations.

Councilmember Arceneaux made a motion to introduce Ordinance No. 2023-016; seconded by Councilmember Babineaux; motion approved.

Ordinance No. 2023-017: An ordinance to adopt Article 111, chapter 14, Division 3, Sections 14-157, 14-158, 14-159 ordinances of the City of Carencro (Hotels)

Councilmember Arceneaux made a motion to introduce Ordinance No. 2023-017; seconded by Councilmember James; motion approved.

PUBLIC HEARING:

FINAL ADOPTED ORDINANCES: None

PUBLIC HEARING:

Preliminary and final plat showing a division of property for 10.852 acres creating lot 1 (5.389 & lot 2 5.013 acres) plat review No. 1- A commercial development located in Section 103, Township 85- Range 4 East Primax Properties/Tractor Supply (Walter Domingue Estate) 3300 Blk of NW Evangeline Thruway City of Carencro, Lafayette Parish Louisiana.

Valerie Bosset Planning Administrator gave a detailed overview stating the plat is in general conformance with the City of Carencro's Ordinances. If deficiencies are identified at a later date, the developer will be responsible for correcting at no cost to the City of Carencro. I recommend approval of the preliminary and final plat approval

contingent upon the developer satisfying the conditions listed in the City Engineer's review.

Based on the recommendations by Planning Administrator Valerie Bosset, Councilmember Arceneaux made a motion to approve preliminary and final plat showing a division of property for 10.852 acres; seconded by Councilmember Sinegal; motion approved.

Preliminary and final plat showing a division of property for tracts Lot 5 & 6 creating tract 5-A, 6-B plat review no. 2. "A residential development" located in Section 37, Township 95- Range 4 East (Thomas Hopkins) 730 W. Butcher Switch Rd City of Carencro, Lafayette Parish Louisiana.

Valerie Bosset Planning Administrator gave a detailed overview stating the plat is in general conformance with the City of Carencro's Ordinances. If deficiencies are identified at a later date, the developer will be responsible for correcting at no cost to the City of Carencro. I recommend approval of the preliminary and final plat approval contingent upon the developer satisfying the conditions listed in the City Engineer's review.

Mr. Carlos Stoute who resides off Butcher Switch Road came before the council and public to voice his concerns on drainage issues and to also identify the private driveway access stating that he is not opposed to the development, however to consider the effect on the adjacent neighbors.

Based on the recommendations by Planning Administrator Valerie Bosset, Councilmember Sinegal made a motion to approve preliminary and final plat showing a division of property for tracts 5&6 creating tract 5-A, 6-B plat review no. 2; seconded by Councilmember Babineaux; motion approved.

Preliminary and final plat showing a division of property for track 2-B creating track 2-B-1 & tract 2-B-2 plat review no. 1 "A residential development located in Section 37, Township 9 South, Range 4 East 525 West Gloria Switch Road City of Carencro, Lafayette Parish Louisiana.

Valerie Bosset Planning Administrator gave a detailed overview stating the plat is in general conformance with the City of Carencro's Ordinances. If deficiencies are identified at a later date, the developer will be responsible for correcting at no cost to the City of Carencro. I recommend approval of the preliminary and final plat approval contingent upon the developer satisfying the conditions listed in the City Engineer's review.

Based on the recommendations by Planning Administrator Valerie Bosset, Councilmember Arceneaux made a motion to approve preliminary and final plat showing a division of property for tracts 2-B creating tract 2-B-1 & tract 2-B-2 plat review no. 1; seconded by Councilmember Sinegal; motion approved.

DISCUSSIONS:

Timeline for Sewer Plant- Chief Administrator Officer Purvis Morrison updated the council and public stating the advertisement for bids went out on December 1, 2023. The pre bid will take place on January 12, 2024 at 10:00 am at city hall and the bid opening will be on February 2, 2024 at 10:00 am at city hall.

National Fitness Campaign- Mayor Clavier informed the council and public that the City of Carencro received a grant in the amount of \$30,000.00 for a work out area. The work out area will be installed at Carencro Park.

PUBLIC COMMENTS:

Mr. Easton Bourgeois who resides at 147 Arceneaux Road came before the council and public stating that the ditches on Arceneaux Road need to be dug. Mayor Clavier responded that she would address the issue.

Councilmember Arceneaux informed the public that a council briefing meeting is held on the Monday before the regular scheduled council meeting. He welcomed everyone to attend in person or by City of Carencro website.

Councilmember Sinegal made a motion to adjourn; seconded by Councilmember James; motion approved.

With no further comments the meeting adjourned at 6:44 p.m.

Respectfully submitted,

Lisa Meche
City Clerk- City of Carencro

Charlotte Clavier
Mayor – City of Carencro