



MINUTES  
REGULAR MEETING  
MONDAY MARCH 18, 2024 6:00 PM  
CARENCRO CITY HALL  
210 E. ST. PETER ST.  
CARENCRO, LOUISIANA

Mayor Charlotte Clavier called the meeting to order at 6:00 p.m. Councilmember Antoine Babineaux led the Pledge of Allegiance.

Attendance: Councilmembers: Jordan Arceneaux, Antoine Babineaux, Danielle Capritto, Taylor James, and Alfred Sinegal

Absent: None

ANNOUNCEMENTS:

Easter Event- Brunch & Beats in The Streets with Your Peeps- This event will take place on March 23, 2024 and is hosted by Carencro Cultural District to begin at 8:00 am- 11:00 am. The easter egg hunt is set for 11:00 am and the brunch cook off begins at 7:00 am.

American Council of Engineer Awards- The City of Carencro received the Grand Award for our Hector Connoly Water Treatment Plant.

Mercredi Show- the concerts will begin the first Wednesday in April. On the May 1<sup>st</sup> show the City of Carencro will celebrate the excellence of our Fire Rating.

GUESTS: Tommy Thibodeaux- Pelican Waste  
Ms. Mesa- Carencro Heights Principal  
Chad Desormeaux- Lafayette Parish School Board Representative

Mayor Clavier asked for a motion to amend the agenda to add Resolution No. 2024-011 and Resolution No. 2024-012; Councilmember Arceneaux made a motion to amend the agenda to add both resolutions; seconded by Councilmember Capritto; motion approved.

PROCLAMATION:

A proclamation to recognize Carencro Bob Lilly Elementary School Student of the Year. Mayor Clavier called upon Councilmember Arceneaux to read the proclamation. The council and public congratulated all students on their outstanding accomplishments.

A proclamation to recognize Carencro Mardi Gras Association. Mayor Clavier called upon Councilmember Arceneaux to read the proclamation. The council and public congratulated all members on their outstanding accomplishments.

Councilmember Sinegal motioned to adopt the minutes of the regular meeting of the Carencro City Council on February 26, 2024; seconded by Councilmember Capritto; motion approved.

Councilmember Babineaux made a motion to approve the financial reports; seconded by Councilmember Arceneaux; motion approved.

Mayor Clavier asked for questions or comments from the council or the public regarding the department's monthly reports.

There were none.

#### UPDATES:

Fire Station on Gloria Switch- Architect Lynn Guidry updated the council and public stating that the fire station completed a one year walk through performed on February 26, 2024. Good news is the roof is not leaking. Currently working on the generator pressure.

Police Station- The project is 87% complete. All concrete drives and parking and most of the sidewalks have been poured. All the interior rough in work is complete. The permanent electrical power has been turned on and the building is being de-humidified. The project is expected to be completed in April 2024.

Chief Administrative Updates- Mr. Morrison informed the council and public that a meeting is set for Thursday, March 22, 2024 with Dean Tekell to discuss the Ira Street striping.

The Water Replacement Project is now 80% complete.

#### RESOLUTIONS:

Resolution No. 2024-006: A resolution to allow the City of Carencro to enter into an intergovernmental agreement between Lafayette Parish School System to provide recreational opportunities for the community.

Councilmember Arceneaux made a motion to amend Resolution No. 2024-006 to add under section 1.2- City of Carencro Hold Harmless Clause; seconded by Councilmember Capritto.

Councilmember Capritto made a motion to amend Resolution No. 2024-006 to add under section 2.1- (assistance only in emergency settings) and strike through the words (but not limited to); seconded by Councilmember Arceneaux.

Councilmember Arceneaux made a motion to approve Resolution No. 2024-006 as amended; seconded by Councilmember James; motion approved.

Councilmember Babineaux made a motion to approve Resolution No. 2024-006; seconded by Councilmember Arceneaux; motion approved.

Resolution No. 2024-007: A resolution of the Carencro City Council authorizing Mayor Charlotte Clavier to enter into a contract agreement by and between Express Employment Professionals Temporary Service and the City of Carencro for the public works department.

Councilmember Babineaux made a motion to approve Resolution No. 2024-007; seconded by Councilmember James; motion approved.

Resolution No. 2024-008: A resolution of the Carencro City Council authorizing Mayor Charlotte Clavier to add City Councilmember \_\_\_\_\_ as an additional authorized signer on the City of Carencro's bank accounts.

Councilmember Capritto made a motion to approve Resolution No. 2024-008; seconded by Councilmember Sinegal.

Councilmember Capritto made a motion to select Mayor Pro-Tem Arceneaux as an authorized signer; seconded by Councilmember Babineaux; motion approved.

Resolution No. 2024-009: A resolution to adopt Part 111 Source Selection and Contract Formation Subpart A. Methods of Source Selection for purchase of used equipment (including specialty vehicles).

Councilmember Babineaux made a motion to approve Resolution No. 2024-009; no seconded.

Councilmember Arceneaux made a motion to table for one month; seconded by Councilmember Sinegal; Nay votes by Councilmembers Babineaux, Councilmember Capritto, Councilmember James, Councilmember Sinegal; motion failed.

Councilmember Capritto made a motion to amend the resolution to strike through dump trucks and add vehicles; seconded by Councilmember James.

Councilmember Babineaux made a motion to approve Resolution No. 2024-009 as amended; seconded by Councilmember Sinegal; Nay vote by Councilmember Arceneaux; motion approved.

Resolution No. 2024-010: A resolution of the Carencro City Council authorizing mayor Charlotte Clavier to enter into a contract agreement by and between Lafayette

Consolidated Government and the City of Carencro for Adjudicated Property Management.

Councilmember Arceneaux made a motion to approve Resolution No. 2024-010; seconded by Councilmember Sinegal; motion approved.

Resolution No. 2024-011: A resolution of the Carencro City Council amending the budget for the Utility Fund- Sewer Repair and Maintenance.

Councilmember Arceneaux made a motion to approve Resolution No. 2024-011; seconded by Councilmember Capritto; motion approved.

Resolution No. 2024-012: A resolution of the Carencro City Council amending the budget for the Capital Outlay- Utility Fund.

Councilmember Babineaux made a motion to approve Resolution No. 2024-012; seconded by Councilmember Capritto; Nay vote by Councilmember Arceneaux; motion approved.

INTRODUCTORY ORDINANCES:

PUBLIC HEARING:

FINAL ADOPTED ORDINANCES:

Ordinance No. 2024-001: An ordinance to replace existing Policy and Procedure Manual and create a Personnel Policy to address personnel issues and a separate Operations Policy and Procedure Manual for management for the City of Carencro.

Councilmember Arceneaux made a motion to amend the verbiage to the Personnel Policy (Holidays) page #16 -remove Christmas Eve and add a Personal Day as approved by the staff supervisor.

Councilmember Arceneaux made a motion to approve the Vehicle Allowance Program (VAP) at Mayor Clavier's discretion June of each year instead of October- page 18. Public Bid Law- (AUP) page 36 to read as controlled by current State Bid Law, Theft of public resources- Code 14-67 State Statute- page 21(no changes).

Councilmember Arceneaux made a motion to final adopt Ordinance No. 2024-001 as amended; seconded by Councilmember Babineaux; motion approved.

PUBLIC HEARING: None

DISCUSSIONS:

Water Rate Study- Mayor Clavier informed that the City of Youngsville received a similar water study and Youngsville will be implementing a Development Capital

Improvement Fee of \$1619.00 beginning July 1, 2024 and \$3238.00 beginning January 2025. More information will be provided upon research for the City of Carencro.

**PUBLIC COMMENTS:**

Councilmember Arceneaux made a motion to adjourn; seconded by Councilmember Capritto; motion approved.

With no further comments the meeting adjourned at 7:17 p.m.

Respectfully submitted,

Lisa Meche  
City Clerk- City of Carencro

Charlotte Clavier  
Mayor – City of Carencro