

# Carencro Municipal Fire and Police Civil Service Board

Meeting held on February 20, 2024 @ 2:30 p.m.

@ 210 E St Peter St, Carencro City Hall

Present were: Cain Smith- Chairman  
Todd Olivier- Co-chairman  
Toby Walker- Police Department Rep  
Brian Viator- Governing Authority Board Member  
Andrew Herban- Fire Department Rep

Also present: Chief David Anderson  
Asst. Police Chief Trent Walker  
Karen Savant, Secretary

Meeting called to order by Chairman Smith @ 2:32 p.m., followed by the pledge.

## Old business

- a. Todd Olivier made a motion to approve and dispense of reading the meeting minutes for November 7, 2023, seconded by Andrew Herban, all in favor.
- b. Todd Olivier made a motion approving the proposed revision for police administrative leave, Rule XII section N, seconded by Brian Viator, all in favor.

## New business

- A.
  1. Todd Olivier made a motion to approve PAF for firefighter Ben Chauvin, from probational to permanent, seconded by Toby Walker, all in favor.
  2. Brian Viator made a motion to approve PAF for firefighter Seth Richard, from probational to permanent, seconded by Andrew Herban, all in favor.
  3. Andrew Herban made a motion to approve PAF for firefighter Luke Kilchrist, from probational to permanent, seconded by Todd Olivier, all in favor.
- B.
  1. Todd Olivier made a motion to approve PAF for police officer Zachary Segura, from probation to permanent, effective 2/8/24, seconded by Toby Walker, all in favor.

2. Toby Walker made a motion to approve PAF for the resignation of police officer Madison Guinn, effective 2/16/24, seconded by Andrew Herban, all in favor.
  3. Andrew Herban made a motion to approve the PAF for the resignation of police officer Brandon Poirrier, effective 7/6/23, seconded by Todd Olivier, all in favor.
  4. Brian Viator made a motion to approve the PAF for the resignation of police officer Claire Reviere, seconded by Andrew Herban, all in favor.
- C. Todd Oliver made a motion to call for a police records clerk exam, seconded by Brian Viator, all in favor.

Todd Olivier made a motion to adjourn the meeting, Andrew Herban seconded, all in favor. Chairman Smith adjourned the meeting at 2:38 p.m.

**Minutes submitted by**

Karen Savant, Secretary

February 20, 2024



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Walter Cain Smith II, Chairman