



MINUTES
REGULAR MEETING
MONDAY JUNE 17, 2024 6:00 PM
CARENCRO CITY HALL
210 E. ST. PETER ST.
CARENCRO, LOUISIANA

Mayor Charlotte Clavier called the meeting to order at 6:00 p.m. Councilmember Taylor James led the Pledge of Allegiance.

Attendance: Councilmembers: Jordan Arceneaux, Antoine Babineaux, Danielle Capritto, Taylor James and Alfred Sinegal

Absent: None

ANNOUNCEMENTS:

Mayor Clavier asked for a motion to amend the agenda to add under E-2 – Recognize Randy and Miriam Chapman.

Councilmember Capritto made a motion to amend the agenda to add E-2; seconded by Councilmember Babineaux; motion approved.

Mayor Clavier asked for a motion to amend the agenda to add item IJ-6 Resolution No. 2024-029.

Councilmember Capritto made a motion to add item IJ-6; seconded by Councilmember Babineaux; motion approved.

Recognize Mr. Lee Verret with the Carencro Business Association Academic Backers Honoring 4.0 Students from Carencro High School.

Mr. Lee Verret called upon President of the Carencro Business Association Mr. Jake Johnson to read the proclamation and recognize the 4.0 students from Carencro High School. Each student received a pin from Mayor Clavier and photographs were taken as a group. The students were congratulated by the council and the public.

Mayor Clavier had several announcements:

State Treasurer's Office notified that the City of Carencro's Population is now at 11,955 as of July 1, 2023.

The sewer plant is progressing and reports will be sent out next month.

Repairs to Pelican Park- new nets have been set up.

Carencro Community Center floors have been stripped and redone.

Mandated Lead Pipe Survey- Ch Fenstermaker's Engineer, Andy Sellers and Water Supervisor, Buster Broussard were able to identify hydrants for testing through an app developed by CH Fenstermaker. The survey is 100% complete and the City of Carencro has no lead in the pipes.

GUESTS: Pelican Waste- Mr. Tommy Thibodeaux

Vincent Pierre- Représentative- Lafayette Consolidated Government

PROCLAMATION:

A proclamation for Mrs. Anna Rose Marks celebrating her 102 Birthday.

Mayor Clavier called upon Councilmember Arceneaux to read the proclamation. Mrs. Anna was not present at tonight's meeting; Mayor Clavier will deliver the proclamation to her residence. The council and public wished Mrs. Anna a Happy Birthday in celebrating her 102 birthday.

Police Chief David Anderson called upon Mr. and Mrs. Randy Chapman to come forward. Chief Anderson, Officer Smith and Sargent Willis sent out a special thank you for their years of continued support for The Badges of Trust Program at Carencro Middle School. The Chapman's were thanked from the council and public.

Representative Julie Emerson delivered some great news for the City of Carencro stating that the city received \$4 million for the water sector rehabilitation, \$1.5 million for the design plan of the new sewer plant and \$750,000.00 for city hall and former police station renovations.

Councilmember Babineaux motioned to adopt the minutes of the regular meeting of the Carencro City Council on May 20, 2024; seconded by Councilmember Arceneaux; motion approved.

Councilmember Sinegal made a motion to approve the financial reports; seconded by Councilmember Arceneaux; motion approved.

Mayor Clavier asked for questions or comments from the council or the public regarding the department's monthly reports.

Fire Chief David Mouton announced that the generator is fully operational at the Gloria Switch location.

Police Chief David Anderson announced to please keep your vehicles secure at night as there were 15 vehicle burglaries last week and none of these vehicles were locked.

UPDATES:

Fire Station on Gloria Switch- Architect Lynn Guidry updated the council and public stating that the generator was commissioned by the manufacturer on May 16, 2024. The roof leaked on May 16, 2024 and there was water infiltration on May 13, 2024. The contractor inspected the mastic to make certain that it was intact and applied silicon to the areas.

Police Station- Architect Lynn Guidry updated the council and public stating that the generator was delivered last Thursday however the auto transfer switch has not arrived.

Chief Administrative Updates- Mr. Morrison presented a slide show of the inside photos of the Welcome Center.

RESOLUTIONS:

Resolution No. 2024-023: A resolution to supplement amend and approve developmental fees associated with new water connection fees within the city limits.

Councilmember Capritto made a motion to approve Resolution No. 2024-023; seconded by Councilmember James; motion approved.

Resolution No. 2024-025: A resolution of the Carencro City Council authorizing Unit 7 and Unit 47 to be sold to the St. Gabriel City Police Department by the City of Carencro, publicly owned vehicles no longer needed for public purposes.

Councilmember Babineaux made a motion to approve Resolution No. 2024-025 seconded by Councilmember Arceneaux; motion approved.

Resolution No. 2024-026: A resolution of site agreement with the Equal Justice Initiative/Lafayette Parish Community Remembrance Project and the City of Carencro.

Councilmember Sinegal made a motion to approve Resolution No. 2024-026 seconded by Councilmember Babineaux; motion approved.

Resolution No. 2024-027: A resolution to allow the mayor of the City of Carencro to enter into a contract with CH Fenstermaker & Associates (Emerging Contaminates).

Councilmember Arceneaux made a motion to approve Resolution No. 2024-027 seconded by Councilmember Capritto; motion approved.

Resolution No. 2024-028: A resolution of the Carencro City Council authorizing Unit 46 and Unit 41 to be sold to the Morse Police Department by the City of Carencro, publicly owned vehicles no longer needed for public purposes.

Councilmember Babineaux made a motion to approve Resolution No. 2024-028 seconded by Councilmember Sinegal; motion approved.

Resolution No. 2024-029: A resolution of the Carencro City Council authorizing Mayor Clavier to amend, effective immediately, the 2024 budget. This amendment will require a 5% reduction in general fund department expenses with the exception of the Police Civil Service Board (Dept 13) and Debt Service (Fire Air Packs) Capital Outlay line item. In addition, the reduction of revenues in the sales tax funds.

Councilmember Capritto made a motion to approve Resolution No. 2024-029 seconded by Councilmember James.

Councilmember Arceneaux made a substitute motion to amend the language to read: Mayor Clavier to “Direct Department Heads” to amend the 2024 budget. Under Section 1- This “Directive” will require a 5% reduction in general fund department expenses; seconded by Councilmember Capritto.

Councilmember Arceneaux made a motion to adopt Resolution No. 2024-029 as amended; seconded by Councilmember Capritto; motion approved.

INTRODUCTORY ORDINANCES: None

PUBLIC HEARING:

FINAL ADOPTED ORDINANCES: None

PUBLIC HEARING:

Hill Estates- Division of property preliminary and final plat review No. 1 Located at 1328 W. Gloria Switch Road, Lot 1 & 2 Section 33, Township 8 South, Range 4 East, City of Carencro Lafayette Parish, Louisiana.

Planning Administrator Valerie Bosset came before the mayor and council informing that the plat is in general conformance with the City of Carencro Ordinances. If deficiencies are identified later the Developer will be responsible for correcting identified deficiencies at no cost to the City of Carencro. In summary Planning Administrator Valerie Bosset recommended approval of the Preliminary Plat Review and Final Plat review for Hill Estates Subdivision Plat Review No. 1.

Councilmember Sinegal made a motion to approve Preliminary Plat Review No. 1 for Hill Estates based on Planning Administrators Valerie Bosset’s recommendations; seconded by Councilmember Arceneaux; motion approved.

Preliminary and final plat showing a division of property for 22.98 acres creating Lot 1-A (7.01 Acres) & Lot 1-B (15.97 acres) plat review No. 1- “A Commercial Development” located at 3420 Northeast Evangeline Thruway- Section 102, Township 8- South, Range 4 East City of Carencro, Lafayette Parish, Louisiana. (Slemco)

Planning Administrator Valerie Bosset came before the mayor and council informing that the plat is in general conformance with the City of Carencro’s Ordinances. If deficiencies are identified at a later date, the developer will be responsible for correcting identified deficiencies at no cost to the City of Carencro. In summary Planning

Administrator Valerie Bosset recommended Preliminary Plat and Final Plat approval contingent upon the developer satisfying the conditions listed in the City Engineer's review.

Councilmember Arceneaux made a motion to approve Preliminary Plat Review No. 1 for 3420 Northeast Evangeline Thruway based on Planning Administrators Valerie Bosset's recommendations; seconded by Councilmember Babineaux; motion approved.

Annexation/Division of Property- 107 Clavelle Road Carencro, La. Creating Lots 7B-2-A, 7B-2-B, 7B-2-C, 7B-2-D,7B-2-E, 7B-2-F, 7B-2-G, Plot 3, Located in Section 28-Township 8 South, Range 4 East, Lafayette Parish, Louisiana.

Planning Administrator Valerie Bosset came before the mayor and council informing that a petition for annexation for the above referenced project, 107 Clavelle Road. The attached plat showing the property location within Lafayette Parish property into the city limits of Carencro consisting of 4.53 acres to be annexed.

Councilmember Sinegal made a motion to approve annexation of property, 107 Clavelle Road; seconded by Councilmember James; motion approved.

DISCUSSIONS:

Approve the City of Carencro's and Pelican Parks 2022/2023 audit report presented by the auditor, Mr. Brad Kolder.

Former Pelican Park Chairman, Todd Olivier voiced his concerns in reference to Park's audit stating that to the best of his knowledge all record keeping reports were left in the office, the late notices for payroll taxes and sales tax were for the month end of November 2023, at this time the park had been dissolved.

Councilmember Arceneaux made a motion to approve the 2022/2023 audit report presented by the auditor Mr. Brad Kolder; seconded by Councilmember Sinegal; motion approved.

Reappoint the Daily Advertiser as the Official Journal for the City of Carencro from June 2024 thru June 2025.

Councilmember Babineaux made a motion to reappoint the Daily Advertiser as the Official Journal for the City of Carencro; seconded by Councilmember James; motion approved.

PUBLIC COMMENTS:

Councilmember Arceneaux made a motion to adjourn; seconded by Councilmember Capritto; motion approved.

With no further comments the meeting adjourned at 7:05 p.m.

Respectfully submitted,

Lisa Meche
City Clerk- City of Carencro

Charlotte Clavier
Mayor – City of Carencro