



MINUTES
REGULAR MEETING
MONDAY, FEBRUARY 17, 2025 6:00 PM
CARENCRO CITY HALL
210 E. ST. PETER ST.
CARENCRO, LOUISIANA

Mayor Charlotte Clavier called the meeting to order at 6:00 p.m. Councilmember Alfred Sinegal led the Pledge of Allegiance followed by a moment of silent prayer.

Attendance: Councilmembers: Jordan Arceneaux, Danielle Capritto, Taylor James and Alfred Sinegal

Absent: Antoine Babineaux

ANNOUNCEMENTS: Mayor Clavier asked for a motion to amend the agenda to add item IJ-6, Resolution No. 2025-016, Table L-1 Ordinance No. 2025-001, Remove L-3 Ordinance No. 2025-003. Councilmember Arceneaux made a motion to amend the agenda to add Resolution No. 2025-016, table L-1 ordinance and remove L-3 ordinance; seconded by Councilmember Sinegal; motion approved.

GUESTS:

Mr. Francis Touchet, Lafayette Parish School Board Superintendent updated the council and public in reference to program enhancements and operational adjustments. Mr. Touchet spoke of maintenance & facilities projects coming to Carencro Schools.

Mr. Charles Hebert, Lafayette Parish 4-H recognized the youth competing in the last quarter who placed first in the parish, regional or state events. The council and public congratulated all these individuals.

PROCLAMATION:

Carencro Catholic 2024-2025 Student of the Year Nominees
Carencro High School Student of the Year
Mike Livings- Key to the City
Carencro Middle School Student of the Year
Ossun Elementary Student of the Year
Live Oak Student of the Year
Bob Lilly Student of the Year

Lafayette Parish Assistant Principal of the Year

Councilmember Arceneaux read the above proclamations by each individual school and other honors. The council and public congratulated all students and individuals on a job well done.

Councilmember Capritto motioned to adopt the minutes of the regular meeting of the Carencro City Council on January 27, 2025; seconded by Councilmember James; motion approved.

Councilmember Arceneaux made a motion to table the financial reports; seconded by Councilmember Capritto; motion approved.

Mayor Clavier asked for questions or comments from the council or the public regarding the department's monthly reports.

Water Supervisor Buster Broussard updated the council and public reporting that his crew is in the process of boring at the location of Auto Zone and Carencro Catholic School. The City of Carencro has received 7.5 million for the sewer project, we had a sewer inspection with 140 write ups/violations. Buster informed the council that the Rue Basin project is not being maintained by the contractor.

Gas Supervisor Seth Darbonne updated the council and public reporting that the street department employees placed 1700 barricades in preparation for the Mardi Gras Parade. The clean up after the parade was completed in two days.

City Clerk Lisa Meche updated the council and public reporting for the month that the accounting department has completed 2 payrolls, 2 accounts payables, processed utility move outs, utility ach payments, police supplemental payments. Sent out the W-2 and 1099's for all employees and human resource issues.

Chief Administrator Officer Purvis Morrison- Mr. Morrison updated the council and public he is currently working on the grant list for the CPA's. The house at 105 Brockton is for sale (Sober House), and Railroad Street house has been demolished.

Pelican Park- Mark Olivier updated the council and public informing that the plumbing and electrical have been roughed in and the concrete footings have been poured, and should have a finished slab by the end of this week weather permitting.

Carencro Sports Complex Mark Olivier updated the council and public informing of the schedule of events that was held at the complex. Monday, and Tuesday nights men's soccer league, home school PE classes on Tuesdays and Thursdays. The center held 15 birthday parties. Murphy's Gun Show was also hosted in the month of February.

Carencro Park hosted Warchief evaluations for baseball. Tribe and Bluewings travel team practices.

Community Center held 2 events, food drive pickup, senior bingo, and Krewe of Carencro Brunch.

Police Chief David Anderson informed the council and public that the Mardi Gras Parade was successful. Chief Anderson commended the City of Carencro's Public Works Crew, Carencro Fire Department and Carencro Police Department and other Police Agencies who took full initiatives to host a safe and secure Mardi Gras.

Fire Chief David Mouton informed the council and public that the snow event was a new challenge for the fire department, not only driving conditions but water supply for the whole parish were at critical levels. Chief Mouton commended water supervisor Buster Broussard and his crew for keeping the Carencro water flowing and safe to drink.

Chief Administrative Updates- None

Bryan Breaux- Mr. Breaux reported that the city hall annex building is 95% complete.

RESOLUTIONS:

Resolution No. 2025-011: A resolution of the Carencro City Council amending the budget for the general fund- Police Department Training Room Acoustical Panels (Southern Tile).

Councilmember Sinegal made a motion to approve Resolution No. 2025-011; seconded by Councilmember Arceneaux; motion approved.

Resolution No. 2025-012: A resolution of the Carencro City Council granting the authority to Mayor Charlotte Clavier to accept the low bid from Siema Construction, LLC. in the amount of \$253,508.00 for the I-49 to Gloria Switch Coulee Project (2071040.3LC).

Councilmember Arceneaux made a motion to approve Resolution No. 2025-012; seconded by Councilmember Capritto; motion approved.

Resolution No. 2025-013: A resolution of the Carencro City Council authorizing Mayor Charlotte Clavier to enter into a contract agreement with Domingue Szabo & Associates, Engineering Services in conjunction with the New Wastewater Treatment Plant Project.

Councilmember Arceneaux made a motion to amend the title to strike through (in conjunction with the New Wastewater Treatment Plant Project) and to add Engineering Services for the Sewer and Water Projects; seconded by Councilmember Sinegal.

Councilmember Arceneaux made a motion to approve Resolution No. 2025-013 as amended; seconded by Councilmember Sinegal; motion approved.

Resolution No. 2025-0014: A resolution of the Carencro City Council adopting a Grant Management Writer to ensure the city is eligible to receive and use grant funds from

state, federal or other agencies allowing the City of Carencro to issue a Request for Proposal. (RFP).

Councilmember Arceneaux made a motion to approve Resolution No. 2025-014; seconded by Councilmember James; motion approved.

Resolution No. 2025-015: A resolution of the Carencro City Council adopting a FEMA Disaster Reimbursement Management Plan allowing the City of Carencro to issue a Request for Proposal (RFP).

Councilmember Capritto made a motion to approve Resolution No. 2025-015; seconded by Councilmember James; motion approved.

Resolution No. 2025-016: A resolution of the Carencro City Council granting the authority to Mayor Charlotte Clavier to accept the low-cost proposal from Feliciano Welders, Inc. in the amount of \$169,500.00 for the Prejean Road Gas Main Relocation Ph II Project.

Councilmember Sinegal made a motion to approve Resolution No. 2025-016; seconded by Councilmember Arceneaux; motion approved.

INTRODUCTORY ORDINANCES:

Ordinance No. 2025-005: An ordinance to modify Chapter 50 Article 1, Section 50-1 and Offenses and Miscellaneous Provisions Ordinances of the City of Carencro.

Councilmember Arceneaux made a motion to introduce Ordinance No. 2025-005; seconded by Councilmember Capritto; motion approved.

PUBLIC HEARING:

FINAL ADOPTED ORDINANCES:

Ordinance No. 2025-001: An ordinance of the Carencro City Council to approve and adopt Carencro 2.0: A Comprehensive Plan for the future as the City's Master Plan.

Councilmember Arceneaux made a motion to **table** Ordinance No. 2025-001; seconded by Councilmember Sinegal; motion approved.

Ordinance No. 2025-002: An ordinance to create an addendum to the current personnel procedure manual for the employees of the Parks and Recreation Department of the City of Carencro.

Councilmember Capritto made a motion to final adopt Ordinance No. 2025-002; seconded by Councilmember James; motion approved.

Ordinance No. 2025-003; An ordinance to provide for sale of adjudicated properties; and, further providing with respect thereto.

Councilmember Arceneaux made a motion to **remove** Ordinance No. 2025-003; seconded by Councilmember Sinegal; motion approved.

Ordinance No. 2025-004: An ordinance of the City of Carencro annexing property located on the 500 Block of Moss Street also known as Land of Frank Gilbert, Jr. ET AL, Shadow Creek Annexation into the City of Carencro.

Councilmember Capritto made a motion to final adopt Ordinance No. 2025-004; seconded by Councilmember James; motion approved.

PUBLIC HEARING:

Elwood Credeur Division of Property-100 Block Clavelle Road, Carencro, La. Preliminary Plat.

Tina Estilette Planning Administrator presented the report, as with all development review letters for the City of Carencro, the purpose of this review is to verify that the plat is in general conformance with the City of Carencro Ordinances. If deficiencies are found at a later date, the developer will be responsible for correcting identified deficiencies at no cost to the City of Carencro.

Councilmember Arceneaux made a motion to grant Elwood Credeur Division of Property- Preliminary Plat based upon CH Fenstermaker's review with exceptions to remove items #8 type of residential development, #22 benchmarks, #39 drainage analysis and #50 public right of way, seconded by Councilmember Sinegal; motion approved.

DISCUSSIONS:

PUBLIC COMMENTS:

Councilmember Sinegal made a motion to adjourn; seconded by Councilmember Capritto; motion approved.

With no further comments the meeting adjourned at 7:17 p.m.

Respectfully submitted,

Lisa Meche
City Clerk- City of Carencro

Charlotte Clavier
Mayor – City of Carencro