



MINUTES
REGULAR MEETING
MONDAY, JANUARY 27, 2025 6:00 PM
CARENCRO CITY HALL
210 E. ST. PETER ST.
CARENCRO, LOUISIANA

Mayor Charlotte Clavier called the meeting to order at 6:00 p.m. Councilmember Jordan Arceneaux led the Pledge of Allegiance followed by a moment of silent prayer.

Attendance: Councilmembers: Jordan Arceneaux, Danielle Capritto, Taylor James

Absent: Antoine Babineaux and Alfred Sinegal

ANNOUNCEMENTS:

Mayor Clavier asked for a motion to amend the agenda to add Resolution No. 2025-009 Walk On's Bistro and Resolution No. 2025-010 Moratorium on Land Fills in the City of Carencro; Councilmember Arceneaux made a motion to amend the agenda to add both resolutions; seconded by Councilmember James; motion approved.

Mayor Clavier called upon Water Supervisor Buster Broussard, Gas Supervisor Seth Darbonne, Kevin Baque, and Brian Breaux to commend the employees on an outstanding job with the effects of the snow blizzard. These employees worked tirelessly around the clock to keep the water running, streets cleared and aid to first responders.

Mayor Clavier announced to all residents of Carencro to please check your meters for running water or leaks around your house. By state law the city is not allowed to forgive any high rates for water services.

GUESTS: Brian Tabor - LCG District 1

PROCLAMATION:

Carencro Catholic 2024-2025 Student of the Year Nominees- this proclamation will be moved to the February Council Meeting.

Carencro High School Senior Football Players, Councilmember Arceneaux read the proclamation honoring the Carencro High School Football Players and Coaches. The mayor and council congratulated all those involved in the organization.

Councilmember Capritto motioned to adopt the minutes of the regular meeting of the Carencro City Council on December 16, 2024; seconded by Councilmember Arceneaux; motion approved.

Councilmember Arceneaux motioned to adopt the minutes of the special meeting of the Carencro City Council held on January 13, 2025; seconded by councilmember James; motion approved.

Councilmember Arceneaux made a motion to table the financial reports; seconded by Councilmember Capritto; motion approved.

Mayor Clavier asked for questions or comments from the council or the public regarding the department's monthly reports.

Water Supervisor Buster Broussard updated the council and public reporting that his crew is in the process of boring at the location of Auto Zone and Carencro Catholic School. Within the next two weeks the crew will cut and cap the old line and connect the new line. The 811 calls for the month were 2470 and the GPS locations for the month were 5017. Buster informed the council that the Rue Basin project is not being maintained by the contractor.

Gas Supervisor Seth Darbonne (absent) Kevin Baque updated the council and public reporting that the barns have been taken down completely and hauled off. The crew cut 20 trees and hauled off the property. During the snow blizzard, the streets were snow plowed and the crew turned of 75 meters for broken water pipes.

City Clerk Lisa Meche updated the council and public reporting for the month that the accounting department has reconciled the occupational license portal with Braintree, completed the processing of W-2's and 1099's, updated all the tax tables and human resource relations along with all other accounting functions.

Chief Administrator Officer Purvis Morrison- Absent.

Pelican Park- Brian Breaux updated the council and public informing that the cabinets are being installed in the City Hall Annex Building on Monday. The building should be open in February.

Carencro Sports Complex Mark Olivier updated the council and public informing of the schedule of events that was held at the complex. Monday, and Tuesday nights men's soccer league, home school PE classes on Tuesdays and Thursdays. The center held 13 birthday parties.

Community Center held 4 events, food drive pickup and senior bingo.

Police Chief David Anderson informed the council and public that several officers received awards: Police Officer of the Year is CPL Austin Doucet, Supervisor of the Year is SGT Toby Walker, SRO of the year is Michael Smith. Congratulations to all these outstanding officers.

Fire Chief David Mouton- absent.

Chief Administrative Updates- Absent

RESOLUTIONS:

Resolution No. 2025-003: A resolution requesting financial assistance from the State of Louisiana under the fiscal year 2025-2026 Local Government Assistance Program and Community Water Enrichment Fund Program.

Councilmember Arceneaux made a motion to approve Resolution No. 2025-003; seconded by Councilmember Capritto; motion approved.

Resolution No. 2025-004: A resolution of the Carencro City Council authorizing mayor Charlotte Clavier to act on behalf of the City of Carencro in all matters pertaining to certifying request for disbursements to ACT 776- City of Carencro City Wide Water Rehabilitation Project No. 50-M39-24-01.

Councilmember Capritto made a motion to approve Resolution No. 2025-004; seconded by Councilmember James; motion approved.

Resolution No. 2025-005: Cooperative Endeavor Agreement City of Carencro Adjudicated Property Program.

Councilmember James made a motion to approve Resolution No. 2025-005; seconded by Councilmember Arceneaux; motion approved.

Resolution No. 2025-006: A resolution of the City Council authorizing the surplus and sale of a Kubota Tractor, Model Number M9540HDC-1, Serial Number 88049 by the City of Carencro, publicly owned tractor no longer needed for public purposes. (May 2023 Accident).

Councilmember Arceneaux made a motion to approve Resolution No. 2025-006; seconded by Councilmember Capritto; motion approved.

Amend Resolution No. 2024-026: A resolution of site agreement with the Equal Justice Initiative/Lafayette Parish Community Remembrance Project and the City of Carencro. Amend to remove the site location from Carencro Community Center to Carencro Welcome Center.

Councilmember Arceneaux made a motion to approve Resolution No. 2024-026; as amended seconded by Councilmember Capritto; motion approved.

Resolution No. 2025-007: Cooperative Endeavor Agreement between the City of Carencro and Carencro C'est Bon Festival.

Councilmember James made a motion to approve Resolution No. 2025-007; seconded by Councilmember Capritto; motion approved.

Resolution No. 2025-008: A resolution of the Carencro City Council amending the 2024-2025 Pelican Park Fund Budget by \$40,000.00 for the 2025 C'est Bon Seasoning Festival.

Councilmember Arceneaux made a motion to approve Resolution No. 2025-008; seconded by Councilmember Capritto; motion approved.

Resolution No. 2025-009: A resolution of the Carencro City Council authorizing TIF (Tax Increment Financing) District to construct and finance 220 feet of right turn lane on the east side service road of Interstate 49 from Thoroughbred Drive to the Entrance of Center Square Development.

Councilmember Capritto made a motion to approve Resolution No. 2025-009; seconded by Councilmember James; motion approved.

Resolution No. 2025-010- A resolution of the Carencro City Council imposing a Moratorium on Land Fills in the City of Carencro.

Councilmember Arceneaux made a motion to approve Resolution No. 2025-010; seconded by Councilmember Capritto; motion approved.

INTRODUCTORY ORDINANCES:

Ordinance No. 2025-001: An ordinance of the Carencro City Council to approve and adopt Carencro 2.0: A Comprehensive Plan for the future as the City's Master Plan.

Councilmember James made a motion to introduce Ordinance No. 2025-001; seconded by Councilmember Capritto; motion approved.

Ordinance No. 2025-002: An ordinance to create an addendum to the current personnel procedure manual for the employees of the Parks and Recreation Department of the City of Carencro.

Councilmember Capritto made a motion to introduce Ordinance No. 2024-002; seconded by Councilmember Arceneaux; motion approved.

Ordinance No. 2025-003; An ordinance to provide for sale of adjudicated properties; and, further providing with respect thereto.

Councilmember James made a motion to table Ordinance No. 2025-003; seconded by Councilmember Capritto; motion approved.

Ordinance No. 2025-004: An ordinance of the City of Carencro annexing property located on the 500 Block of Moss Street also known as Land of Frank Gilbert, Jr. ET AL, Shadow Creek Annexation into the City of Carencro.

Councilmember Arceneaux made a motion to introduce Ordinance No. 2025-004; seconded by Councilmember Capritto; motion approved.

PUBLIC HEARING:

FINAL ADOPTED ORDINANCES:

Ordinance No. 2024-008: An ordinance modifying article II section 74-37 to specify those streets that semi-trailers and tractor trailers are allowed in the city limits of Carencro.

Councilmember Capritto made a motion to final adopt Ordinance No. 2024-008; seconded by Councilmember Arceneaux; motion approved.

PUBLIC HEARING:

Mr. Jas Singh requesting a variance to reduce the buffer from 15 feet to 2 feet- 230 East Gloria Switch Rd. (Amesbury Drive).

Councilmember Arceneaux made a motion to table the variance; seconded by Councilmember Capritto; motion approved.

DISCUSSIONS:

Keep Carencro Beautiful- Councilmember Capritto informed the public that the city has an affiliation with Keep America Beautiful. Special efforts to keep Carencro Beautiful will begin by hosting events in the city. The first event will be held on April 12, 2025 from 9-11am at Carencro Park, please come out and volunteer to keep Carencro Beautiful!

PUBLIC COMMENTS:

Councilmember Capritto made a motion to adjourn; seconded by Councilmember Arceneaux; motion approved.

With no further comments the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Lisa Meche
City Clerk- City of Carencro

Charlotte Clavier
Mayor – City of Carencro